



1 February 2010

Dear Shareholder

Notice of Annual General Meeting (“AGM”) and Annual Report & Financial Statements for the year ended 30 September 2009 (“Annual Report”)

On 26 January 2010, Servoca Plc (“the Company”) published the preliminary announcement of the Servoca Group’s results for the year ended 30 September 2009.

In accordance with the authority given at the Annual General Meeting held in 2008 and the consent (or deemed consent) of shareholders, this letter is to inform you that the Notice of AGM and the Annual Report have been published on the Company’s website at www.servoca.com, in the section headed “**Investor Relations**”. To access these documents you will need to have Adobe Acrobat Reader installed on your computer.

The AGM will be held at 2 p.m. on 24 February 2010 at the offices of Ernst & Young LLP, 1 More London Place, London SE1 2AF and enclosed with this letter is the Notice of Meeting and a form of proxy for use in connection with the AGM.

Please note that, as generic forms of proxy are not available on the Company’s website, the enclosed form of proxy should be used in accordance with the instructions printed thereon.

At the time the authority was given in 2008, certain shareholders requested a continuance of the hard copy communication of shareholder information and documents. For those shareholders, and for shareholders who have been entered onto the register of members of the Company since that date, a copy of the Annual Report is also enclosed.

The Company continues to actively encourage shareholders to take advantage of communications via the Company’s website. Not only is this quicker and more cost effective, it also reduces the impact on the environment of unnecessary printing and distribution of documents. If you would like to receive general communications from the Company by email, please register your email address at:

www.capitashareportal.com

If you require assistance whilst registering your email address, please telephone Capita Registrars on 0871 664 0391 (calls cost 10p per minute plus network extras). If dialling from overseas, please call +44 20 8639 3367.

The Annual Report will remain on the Company’s website at least until the annual report for the following year is made available.

Finally, I take this opportunity to remind you of the investor relations information that is available to shareholders via the Company’s website. This includes information on your Directors, significant shareholders, Company documents recently published and other information on the Company and the Group’s activities. Please visit the website for further information.

Yours faithfully

Stephen R Shipley
Company Secretary

Servoca Plc

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