

Company registration number: 02641313

# **SERVOCA Plc**

## **Annual Report and Financial Statements**

For the year ended 30 September 2013

# SERVOCA Plc

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# SERVOCA Plc

## Corporate information

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### Directors

Bob Morton, FCA  
Andrew Church  
Glenn Swaby, ACA  
John Foley, ACA, Barrister  
Emma Sugarman

Non – Executive Chairman  
Chief Executive Officer  
Chief Financial Officer  
Non – Executive Director  
Non – Executive Director

### Company Secretary and Registered Office

Stephen Shipley, FCA  
41 Whitcomb Street  
London, WC2H 7DT

### Registrars

Capita Asset Services  
The Registry  
34 Beckenham Road  
Beckenham  
Kent, BR3 4TU

### Company Number

2641313

### Country of Incorporation

United Kingdom

### Nominated Adviser and Broker

FinnCap  
60 New Broad Street  
London, EC2M 1JJ

### Legal Form

Public limited company

### Bankers

Royal Bank of Scotland Plc  
Silbury House  
300 Silbury Boulevard  
Milton Keynes, MK9 2ZF

### Independent Auditor

Baker Tilly UK Audit LLP  
The Pinnacle  
170 Midsummer Boulevard  
Milton Keynes, MK9 1BP

### Financial Public Relations Advisers

Newgate Threadneedle  
5<sup>th</sup> Floor  
33 King William Street  
London, EC4R 9AS

# **SERVOCA Plc**

## **Chairman / Chief Executive Officer and Strategic Report**

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### **Introduction**

We are pleased to report that the year ended 30 September 2013 has seen a significant improvement in the performance of the Group.

The greatest improvement to profitability came from our Education recruitment businesses where strong revenue growth fuelled a 50% uplift in their operating profits. This performance reflects an encouraging improvement in trading conditions and the benefits of the investment we have made in our internal capabilities.

Our Healthcare related businesses also benefitted from the action taken towards the end of the previous financial year to reduce their overhead base, this resulted in another substantial improvement to operating profitability. The performance in the second half of the year saw revenues and gross profits increase over the first half.

Our Police and Security related businesses also delivered increases in revenues and gross profits over prior year.

### **Financial review**

For the year ended 30 September 2013, Group revenue was £43.06 million compared with £42.49 million (2012), an increase of 1.3%. Gross profit for the year was £12.26 million against £11.98 million (2012), an increase of 2.3%.

Operating profit for the year was £0.88 million (before share based payment charges and amortisation of intangibles of £0.14 million) compared with an operating profit in the prior year of £0.27 million (before share based payment charges and amortisation of intangibles of £0.16 million).

Profit before taxation (excluding share based payment charges and amortisation of intangibles) was £0.81 million (2012: £0.21 million).

Profit after taxation (excluding share based payment charges and amortisation of intangibles) was £0.71 million (2012: £0.11 million).

The basic earnings per share for the year was 0.45p compared with a loss per share of 0.04p (2012) based on profit after taxation, share based payment charges and amortisation of intangibles.

Net debt decreased from £3.27 million at September 2012 to £3.07 million at September 2013.

Cash generated from operations in the year was £0.68 million (2012: £0.07 million).

The principal risks and uncertainties facing the company are set out in the Report of the Directors on pages 5 to 9.

## **Operational highlights**

### ***Strategy and delivery***

The focus in the period has remained the development of the Group's capabilities in those areas that afford good growth opportunities. We continued to manage overheads tightly and we thank all our employees for their contribution to the improved results for the year.

### ***Outsourcing***

Our Outsourcing activities are primarily based in two areas; Domiciliary Care and Security.

The action taken towards the end of the previous financial year to reduce our overheads delivered a substantial improvement in the performance of our **Domiciliary Care** business with profitability almost doubled over the prior year. In our Interim Statement we indicated that the reduction in revenues and gross profits we had experienced as a result of reduced NHS spending had stabilized. We are pleased to report that in the second half revenues and gross profits were up on the first half.

Our **Security** business has again delivered growth to its revenues and gross profits, a creditable performance given last year the business benefitted from one off demand related to the London Olympics. The business benefitted from the broader service offering developed over recent years. We also secured a substantial expansion to an existing contract with a major UK retailer for the exclusive supply of software and services designed to reduce retail shrinkage.

### ***Recruitment***

Our recruitment businesses supply into the Education, Healthcare and Police markets.

As signaled in our Interim Statement our **Education** businesses entered the year with positive momentum and enjoyed a good start to the period. We are pleased to report that this momentum continued in the second half and delivered a strong performance. As well as delivering strong increases in revenues, gross profits and operating profits, we continued to invest in increasing sales headcount and new branch openings.

Our **Healthcare** businesses were restructured to reduce overheads towards the end of the prior year in the face of challenging trading conditions. The strong action taken led to a material improvement to profitability in this area. Whilst some of these challenges remained during this year we are pleased to report that performance improved in the second half over the first. Trading conditions and performance also improved with demand increasing in our Nursing businesses.

Our **Police** business again delivered a solid performance over the prior year and is a leading supplier of retired police officers to private and public sector organisations.

# **SERVOCA Plc**

## **Chairman / Chief Executive Officer and Strategic Report**

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### **Outlook**

The Group has seen a transformation in its profitability and the progress made during the year positions the business for further significant improvement as we look ahead.

We will continue to drive organic growth through the opening of new branches and also seek appropriate bolt on acquisitions to further enhance our future prospects.

This Strategic Report was approved by the Board of Directors on 28 January 2014 and signed by order of the Board.

**Bob Morton**  
Non Executive Chairman  
28 January 2014

**Andrew Church**  
Chief Executive Officer  
28 January 2014

# SERVOCA Plc

## Report of the directors

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The directors present their report together with the audited financial statements for the year ended 30 September 2013.

### Principal activities

The principal activities of the Group are the provision of specialist outsourcing and recruitment services to customers in the medical, educational and security markets. The principal activity of the Company is that of a holding company.

### Key performance indicators

Whilst there are many financial and operating measures regularly monitored by the Group, the primary financial metrics are:

- Revenue: this has increased by 1.3% (2012: reduction of 11.3%)
- Gross margin percentage: 28.5% (2012: 28.2%)
- Profit before tax, share based payment expense and amortisation of intangible assets: £0.81 million (2012: £0.21 million).

### Trading review, results and dividends

The consolidated statement of comprehensive income is set out on page 12 and shows the results for the year.

Group revenue for the year was £43.06 million (2012: £42.49 million) which produced a gross profit of £12.26 million (2012: £11.98 million). The profit before taxation for the year, after a share based payment expense of £0.09 million and amortisation of intangible assets of £0.05 million, was £0.67 million (2012: after a share based payment expense of £0.10 million and amortisation of intangible assets of £0.06 million: £0.05 million).

No dividends were paid during the year and no final dividend is proposed.

### Share capital

Details of share capital are set out note 18 to the financial statements.

### Principal risks and uncertainties

Servoca has identified market-based risks and uncertainties to which the business is exposed. The most significant of these and the approach to mitigating these risks are:

- Changes in government spending and policy. The Board keeps itself up to date with national news and press releases.
- Failure to continue to be registered for supply with HTE (Health-Trust Europe LLP), CQC (Care Quality Commission), the Home Office and others that are required for the operation of the various businesses of Servoca to trade in their respective specialist fields. The Group has a dedicated compliance team which monitors and maintains the internal policies and procedures of the Group.
- Failure to attract candidates of sufficient quality or sufficient numbers. Investment has been made in maintaining databases to ensure our records are up to date and reliable.
- Loss of management or key sales staff. Incentive schemes have been put in place to help retain key personnel.

The principal risks arising from the Group's financial instruments and the policies in respect of them are set out in note 17 to the financial statements. The Board meets on a regular basis to discuss the continuing management of these risks and uncertainties and identify any new exposures as they arise.

# SERVOCA Plc

## Report of the directors

### Directors

The following directors held office since 1 October 2012:

Director	Office held
Bob Morton	Non-Executive Chairman
Andrew Church	Chief Executive Officer
Glenn Swaby	Chief Financial Officer
John Foley	Non-Executive Director
Emma Sugarman	Non-Executive Director

Directors' remuneration	2013			2012
	Emoluments and benefits £'000	Pension contributions £'000	Total £'000	Total £'000
Bob Morton	35	-	35	35
Andrew Church	338	-	338	218
Glenn Swaby	152	9	161	141
John Foley	25	-	25	25
Emma Sugarman	20	-	20	20
	570	9	579	439

### Interests in shares

The directors of the Company during the year and their respective beneficial interests in its issued share capital were as follows:

Director	30 September 2013 Ordinary shares of 1p each Number	1 October 2012 Ordinary shares of 1p each Number
Bob Morton	31,862,481	36,862,481
Andrew Church	6,003,523	1,600,000
Glenn Swaby	103,833	83,333
John Foley	4,860,000	4,860,000
Emma Sugarman	6,551,514	6,551,514

Andrew Church had a beneficial interest in 4.4 million ordinary shares of 1p each through the Servoca Plc Employee Benefit Trust. During the year, the shares were transferred into his name solely and the Trust was closed. Further details are provided in note 18.

### Interests in share options and long term incentive plans

At the reporting date the directors then in office held options to subscribe for ordinary shares as follows:

Director	Exercise price	Date of grant	Date first exercisable	Date of expiry	Ordinary shares of 1p each at 30 September 2013
Glenn Swaby	2.38	25/03/13	See below	25/03/23	1,260,500

The above share options are only exercisable on change of control of the Company.



# SERVOCA Plc

## Report of the directors

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### Interests in share options and long term incentive plans (continued)

The mid-market price of the Company's shares on 30 September 2013 was 3.75 pence.

The lowest mid-market price during the period from 1 October 2012 to 30 September 2013 was 2.38 pence and the highest mid-market price during the year was 3.88 pence.

### Information on directors

#### *Bob Morton, FCA – Non - Executive Chairman*

Aged 71, Bob is a Chartered Accountant with substantial public company experience. He is currently Chairman of Armour Group Plc, Porta Communications Plc and St. Peter Port Capital Limited. In addition he holds directorships in several private companies.

#### *Andrew Church – Chief Executive Officer*

Aged 41, Andrew joined as the Group's Chief Executive Officer with effect from 24 November 2008. Andrew was formerly a main board director of Lorien Plc and Managing Director of its resourcing division.

#### *Glenn Swaby, ACA – Chief Financial Officer*

Aged 58, Glenn is a Chartered Accountant and has a wealth of experience within the security market and was until July 2007 the financial director of First Security Group Limited, where he played a key role in the development of the company. Glenn took over as Chief Financial Officer from 28 March 2008.

#### *John Foley, ACA, Barrister – Non - Executive Director*

Aged 58, John is a Chartered Accountant and a Barrister. He is a successful public company director having served on many boards in senior roles. He served as CEO of Maclellan Group Plc from 1994 until its disposal to Interserve Plc for £120 million during 2006. He currently holds a number of directorships in a wide range of private companies.

#### *Emma Sugarman, Non – Executive Director*

Emma Sugarman, 45, joined the Board on 16 December 2008 as an executive director. Emma was the founding director of Academics Holdings Limited and Academics Limited. Emma had built the business to a revenue approaching £15 million per annum when it was acquired by the Group in March 2008. She became a non-executive director on 15 July 2010.

### Substantial shareholders

At 27 January 2014 those shareholders which had notified the Company of a disclosable interest of 3% or more in the share capital of Servoca Plc are set out below:

<b>Holder</b>	<b>Ordinary shares of 1p each</b>	<b>Percentage</b>
Bob Morton	31,862,481	25.39
Groundlinks Limited	17,766,162	14.15
Seraffina Holdings Limited	16,054,659	12.79
Retro Grand Limited	12,540,000	9.99
Emma Sugarman	6,551,514	5.22
Andrew Church	6,003,523	4.78
John Foley	4,860,000	3.87

Groundlinks Limited, Seraffina Holdings Limited and Retro Grand Limited are considered to be included in a concert party under the influence of Bob Morton together with the holdings in Hawk Investment Holdings Limited and Southwind Limited. At 27 January 2014, the aggregate holding of the concert party was 79,573,302 shares which represent a holding of 63.40% of the total voting rights in the Company.

# SERVOCA Plc

## Report of the directors

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### **Payment to suppliers**

The Group's policy for all suppliers is to fix terms of payment when agreeing the terms of business transactions, to ensure the supplier is aware of those terms and to abide by the agreed terms of payment. The number of average days purchases of the Group and Company represented by trade payables at 30 September 2013 was 47 days and 55 days respectively (2012: 42 days and 54 days respectively).

### **Donations**

During the year the Group made no material charitable or political donations (2012: £nil).

### **Financial instruments**

Details of the Group and Company's use of financial instruments and their associated risks are given in note 17 to the financial statements.

### **Directors' responsibilities**

The directors are responsible for preparing the Strategic Report and the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare group and company financial statements for each financial year. The directors are required by the AIM Rules of the London Stock Exchange to prepare group financial statements in accordance with International Financial Reporting Standards ("IFRS") as adopted by the European Union ("EU") and have elected under company law to prepare the company financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

The group financial statements are required by law and IFRS adopted by the EU to present fairly the financial position and performance of the group; the Companies Act 2006 provides in relation to such financial statements that references in the relevant part of that Act to financial statements giving a true and fair view are references to their achieving a fair presentation.

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the group and the company and of the profit or loss of the group for that period.

In preparing each of the group and company financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- for the group financial statements, state whether they have been prepared in accordance with IFRS adopted by the EU and for the company financial statements, state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the company financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group and the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the group's and the company's transactions and disclose with reasonable accuracy at any time the financial position of the group and the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the group and the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **SERVOCA Plc**

### **Report of the directors**

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The directors are responsible for the maintenance and integrity of the corporate and financial information on the website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Going concern**

The Group's business activities together with factors likely to affect its future development, performance and position are set out in the Chairman/Chief Executive Officer and Strategic Report on pages 2 to 4 and in the Directors' Report above. In addition note 17 describes the Group's objectives, policies and processes for managing its capital, its financial risk management objectives, details of its financial instruments and hedging activities and its exposure to credit and liquidity risk.

The Group's principal sources of financing are equity and invoice discounting facilities secured on book debts. The invoice discounting facilities are subject to an annual review with a minimum notice period of six months.

The directors have prepared trading and cash flow forecasts for the period to 28 February 2015 which indicate adequate headroom in borrowing facilities. Accordingly, they continue to adopt the going concern basis in preparing these financial statements.

#### **Auditor**

All of the current directors have taken all the steps that they ought to have taken as directors to make themselves aware of any information needed by the auditor for the purposes of the audit and to establish that the auditor is aware of that information. The directors are not aware of any relevant audit information of which the auditor is unaware.

A resolution to re-appoint Baker Tilly UK Audit LLP as auditor will be proposed at the next annual general meeting of the Company.

This report was approved by the Board of Directors on 28 January 2014 and signed by order of the Board.

**Stephen Shipley**  
Company Secretary  
28 January 2014

**SERVOCA Plc**  
**Independent auditor's report**  
**To the members of Servoca Plc**

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We have audited the group and parent company financial statements ("the financial statements") on pages 12 to 54. The financial reporting framework that has been applied in the preparation of the group financial statements is applicable law and International Financial Reporting Standards (IFRSs) as adopted by the European Union. The financial reporting framework that has been applied in the preparation of the parent company financial statements is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of directors and auditor**

As more fully explained in the Directors' Responsibilities Statement set out on pages 8 and 9, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/Our-Work/Codes-Standards/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Scope-of-audit/UK-Private-Sector-Entity-\(issued-1-December-2010\).aspx](http://www.frc.org.uk/Our-Work/Codes-Standards/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Scope-of-audit/UK-Private-Sector-Entity-(issued-1-December-2010).aspx).

**Opinion on financial statements**

In our opinion

- the financial statements give a true and fair view of the state of the group's and of the parent company's affairs as at 30 September 2013 and of the group's profit for the year then ended;
- the group financial statements have been properly prepared in accordance with IFRSs as adopted by the European Union;
- the parent company financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- the financial statements have been prepared in accordance with the requirements of the Companies Act 2006.

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Strategic Report and the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**SERVOCA Plc**  
**Independent auditor's report**  
**To the members of Servoca Plc**

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**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Graham Ricketts (Senior Statutory Auditor)  
For and on behalf of BAKER TILLY UK AUDIT LLP, Statutory Auditor  
Chartered Accountants  
The Pinnacle  
170 Midsummer Boulevard  
Milton Keynes, MK9 1BP  
28 January 2014

# SERVOCA Plc

## Consolidated statement of comprehensive income

For the year ended 30 September 2013

	Note	2013			2012		
		Before amortisation and share based payments £'000	Amortisation and share based payments (see note 7) £'000	Total £'000	Before amortisation and share based payments £'000	Amortisation and share based payments (note 7) £'000	Total £'000
<b>Continuing operations</b>							
Revenue		43,058	-	43,058	42,485	-	42,485
Cost of sales		(30,803)	-	(30,803)	(30,508)	-	(30,508)
<b>Gross profit</b>		<b>12,255</b>	<b>-</b>	<b>12,255</b>	<b>11,977</b>	<b>-</b>	<b>11,977</b>
Administrative expenses		(11,373)	(137)	(11,510)	(11,704)	(162)	(11,866)
<b>Operating profit</b>	6	<b>882</b>	<b>(137)</b>	<b>745</b>	273	(162)	111
Finance costs	8	(73)	-	(73)	(65)	-	(65)
<b>Profit before taxation</b>		<b>809</b>	<b>(137)</b>	<b>672</b>	208	(162)	46
Tax charge	9	(100)	-	(100)	(96)	-	(96)
<b>Total comprehensive income/(loss) for the year, net of tax, attributable to equity holders of the parent</b>		<b>709</b>	<b>(137)</b>	<b>572</b>	112	(162)	(50)
<b>Earnings/(loss) per share:</b>		<b>Pence</b>	<b>Pence</b>	<b>Pence</b>	<b>Pence</b>	<b>Pence</b>	<b>Pence</b>
- Basic	5	0.56	(0.11)	0.45	0.09	(0.13)	(0.04)
- Diluted	5	0.56	(0.11)	0.45	0.09	(0.13)	(0.04)

The notes on pages 16 to 46 form part of these financial statements.

**SERVOCA Plc**  
**Consolidated statement of financial position**  
**At 30 September 2013**

	Note	30 September 2013 £'000	30 September 2012 £'000
<b>Assets</b>			
<b>Non-current assets</b>			
Intangible assets	10	6,739	6,791
Property, plant and equipment	11	603	364
Deferred tax asset	9	220	320
<b>Total non-current assets</b>		<b>7,562</b>	<b>7,475</b>
<b>Current assets</b>			
Trade and other receivables	13	7,698	7,265
Inventories		93	42
Cash and cash equivalents		177	223
<b>Total current assets</b>		<b>7,968</b>	<b>7,530</b>
<b>Total assets</b>		<b>15,530</b>	<b>15,005</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	14	(3,819)	(3,685)
Other financial liabilities and provisions	15	(3,257)	(3,523)
<b>Total liabilities</b>		<b>(7,076)</b>	<b>(7,208)</b>
<b>Total net assets</b>		<b>8,454</b>	<b>7,797</b>
<b>Capital and reserves attributable to equity holders of the company</b>			
Called up share capital	18	1,256	1,256
Share premium account	19	202	202
Merger reserve	19	2,772	2,772
Reverse acquisition reserve	19	(12,268)	(12,268)
Retained earnings		16,492	15,835
<b>Total equity</b>		<b>8,454</b>	<b>7,797</b>

The financial statements were approved by the Board and authorised for issue on 28 January 2014 and signed on its behalf by:

**Andrew Church**  
Chief Executive Officer

**Glenn Swaby**  
Chief Financial Officer

The notes on pages 16 to 46 form part of these financial statements.

**SERVOCA Plc**  
**Consolidated statement of changes in equity**  
For the year ended 30 September 2013

	Share capital £'000	Share premium £'000	Merger reserve £'000	Reverse acquisition reserve £'000	Own shares £'000	Retained earnings £'000	Total equity £'000
<b>Balance as at 30 September 2011 attributable to equity holders of the parent</b>	1,256	202	2,772	(12,268)	(790)	16,571	<b>7,743</b>
Loss for the year	-	-	-	-	-	(50)	<b>(50)</b>
<b>Total comprehensive loss for the year</b>	-	-	-	-	-	(50)	<b>(50)</b>
<b>Transactions with owners:</b>							
Share based payment transactions (note 18)	-	-	-	-	-	104	<b>104</b>
Transfer of own shares on vesting	-	-	-	-	790	(790)	-
<b>Total transactions with owners</b>	-	-	-	-	790	(686)	<b>104</b>
<b>Balance as at 30 September 2012 attributable to equity holders of the parent</b>	<b>1,256</b>	<b>202</b>	<b>2,772</b>	<b>(12,268)</b>	-	<b>15,835</b>	<b>7,797</b>
Profit for the year	-	-	-	-	-	572	<b>572</b>
<b>Total comprehensive profit for the year</b>	-	-	-	-	-	572	<b>572</b>
<b>Transactions with owners:</b>							
Share based payment expense (note 18)	-	-	-	-	-	85	<b>85</b>
<b>Balance as at 30 September 2013 attributable to equity holders of the parent</b>	<b>1,256</b>	<b>202</b>	<b>2,772</b>	<b>(12,268)</b>	-	<b>16,492</b>	<b>8,454</b>

The notes on pages 16 to 46 form part of these financial statements.



**SERVOCA Plc**  
**Consolidated statement of cash flows**  
**For the year ended 30 September 2013**

	Note	2013 £'000	2012 £'000
<b>Operating activities</b>			
Profit before tax		672	46
<b>Non cash adjustments to reconcile profit before tax to net cash flows:</b>			
Depreciation and amortisation		216	304
Share based payments		85	104
Finance costs		73	65
Gain on sale of property, plant and equipment		(2)	(2)
Decrease in provisions		(14)	(72)
(Increase)/decrease in inventories		(51)	34
(Increase)/decrease in trade and other receivables		(433)	117
Increase/(decrease) in trade and other payables		134	(717)
Other non cash movements		-	189
<b>Cash generated from operations</b>		<b>680</b>	<b>68</b>
Corporation tax paid		-	(11)
<b>Cash flows from operating activities</b>		<b>680</b>	<b>57</b>
<b>Investing activities</b>			
Purchase of intangible assets		-	(270)
Purchase of property, plant and equipment		(409)	(244)
Proceeds of sale of property, plant and equipment		8	29
<b>Net cash flows from investing activities</b>		<b>(401)</b>	<b>(485)</b>
<b>Financing activities</b>			
Interest paid		(73)	(65)
Repayment of finance lease obligations		-	(1)
<b>Net cash flows from financing activities</b>		<b>(73)</b>	<b>(66)</b>
<b>Increase/(decrease) in cash and cash equivalents</b>	21	<b>206</b>	<b>(494)</b>
Cash and cash equivalents at beginning of the year	21	<b>(3,273)</b>	<b>(2,779)</b>
<b>Cash and cash equivalents at end of the year</b>	21	<b>(3,067)</b>	<b>(3,273)</b>

The notes on pages 16 to 46 form part of these financial statements.

# **SERVOCA Plc**

## **Notes forming part of the consolidated financial statements**

**For the year ended 30 September 2013**

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### **1 Accounting policies**

#### **Basis of preparation**

Servoca is an AIM quoted Plc incorporated and domiciled in the United Kingdom. The principal accounting policies adopted in the preparation of the financial statements are set out below. The policies have been consistently applied to all the periods presented, unless otherwise stated.

These financial statements have been prepared in accordance with International Financial Reporting Standards (IFRSs and IFRIC interpretations) published by the International Accounting Standards Board (IASB), as endorsed for use in the European Union, and with those parts of the Companies Act 2006 applicable to companies preparing their financial statements under IFRS. The financial statements have been prepared under the historical cost convention.

The Group financial statements are presented in sterling and all values are rounded to the nearest thousand pounds (£'000) except where otherwise indicated.

The Group financial statements have been prepared for a twelve month period to 30 September 2013 and the comparative figures represent a twelve month period to 30 September 2012.

#### **Going concern**

The Group's business activities together with factors likely to affect its future development, performance and position are set out in the Chairman/Chief Executive Officer and Strategic Report and Directors' Report on pages 2 to 9. In addition note 17 describes the Group's objectives, policies and processes for managing its capital, its financial risk management objectives, details of its financial instruments and hedging activities and its exposure to credit risk and liquidity risk.

The Group's principal sources of financing are equity and invoice discounting facilities secured on book debts. The invoice discounting facilities are subject to an annual review with a minimum notice period of six months.

The directors have prepared trading and cash flow forecasts for the period to 28 February 2015 which indicate adequate headroom in borrowing facilities. Accordingly, they continue to adopt the going concern basis in preparing these financial statements.

#### **Significant judgements and estimates**

Judgements and estimates are regularly evaluated based on historical experience, current circumstances and expectations of future events.

The critical judgements and estimates made in the preparation of the financial statements set out below are made in accordance with the appropriate IFRSs and the Group's accounting policies:

- Impairment of goodwill. Goodwill is tested for impairment annually. The recoverable amounts of relevant cash generating units are based on value in use calculations using management's best estimate of future business performance. Details of the calculations, assumptions and rates used are disclosed in note 10.

**1 Accounting policies (continued)**

**Significant judgements and estimates (continued)**

- Provision for doubtful debts. Management reviews trade receivables on a regular basis and doubtful debts are provided for on the basis of expected recoverability based on credit ratings, knowledge of the customer, market conditions and previous experience. Further details are disclosed in note 13.
- Share based payments. The fair values of options are calculated at the date of grant based on conditions existing at that time. Judgement is required in determining the most appropriate valuation model and the assumptions used to value the options for a grant of equity instruments. The assumptions and models used are disclosed in note 18.
- Provision for claims and restructuring. Where the Group has a present or potential obligation as a result of a past event, provision is made for the best estimate of the expected obligations. Details of these provisions are fully explained in note 16.
- Deferred tax asset. The recognition of a deferred tax asset is made on the basis that the recoverability of this asset is supported by assumptions on future profitability of the Group – see note 9.

**Adoption of new and amended IFRS and IFRIC interpretations**

At the date of authorisation of these financial statements, the following Standards and Interpretations have been adopted in these financial statements and their impact is described below:

IAS 1 Presentation of Financial Statements – Amendments; Presentation of items of other comprehensive income (effective for periods commencing 1 July 2012). The amendment requires presentation of other comprehensive income to be grouped on the basis of whether or not items of other comprehensive income are potentially recycled to profit or loss. The amendment has no impact on the Group.

Amendment to IAS 12 Recovery of Underlying Assets (effective for periods commencing January 2012). The amendment introduces a rebuttable presumption that an investment property measured using the fair value model is recovered entirely through sale. The amendment has no impact on the Group.

**Standards effective in future periods**

At the date of authorisation of these financial statements, the following Standards and Interpretations, in issue but not yet effective, have not been adopted in these financial statements:

- Amendment to IFRS 7 Financial Instruments: Disclosures (effective for periods commencing 1 Jan 2013)
- IFRS 9 Financial Instruments: Classification and Measurement (effective for periods commencing 1 January 2015)
- IFRS 10 Consolidated Financial Statements (effective for periods commencing 1 January 2013)
- IFRS 11 Joint Arrangements (effective for periods commencing 1 January 2013)
- IFRS 12 Disclosure of Interests in Other Entities (effective for periods commencing 1 January 2013)
- IFRS 13 Fair Value Measurement (effective for periods commencing 1 January 2013)
- IAS 19 Employee Benefits – Amendments (effective for periods commencing 1 January 2013)
- IAS 27 Separate Financial Statements (amended 2011) (effective for periods commencing 1 January 2013)

# SERVOCA Plc

## Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

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### 1 Accounting policies *(continued)*

#### Standards effective in future periods *(continued)*

- IAS 28 Investments in Associate and Joint Ventures (amended 2011) (effective for periods commencing 1 January 2013)
- Amendments to IAS 32 Offsetting Financial Assets and Financial Liabilities (effective for periods commencing 1 January 2014)

There were no Standards or Interpretations which were in issue but not effective at the date of authorisation of these financial statements, including the above, that the Directors anticipate will have a material impact on the financial statements of the Group or the Company.

#### Basis of consolidation

The consolidated financial statements incorporate the results of Servoca Plc and all of its subsidiary undertakings, made up to 30 September 2013. All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

#### Revenue

Revenue represents proceeds from services provided, less discounts and sales tax.

Revenue from temporary contract assignments is recognised when services are performed, based on hours worked by the temporary or contract candidates placed by the Group.

Revenue from permanent placements is recognised in line with contractual terms on commencement of employment.

Revenue from the sale of security products is recognised when the risks and rewards of ownership have passed to the customer, which is usually on delivery.

#### Business combinations

The consolidated financial statements incorporate the results of business combinations using the acquisition method. The consideration transferred is measured at the fair value of the assets given, equity instruments issued, contingent consideration and liabilities incurred or assumed at the date of the exchange. Costs directly attributable to the acquisition are expensed as incurred. In the consolidated statement of financial position, the acquiree's identifiable assets, liabilities and contingent liabilities are initially recognised at their fair values at the acquisition date. The results of acquired operations are included in the consolidated statement of comprehensive income from the date on which control is obtained.

#### Goodwill

Goodwill represents the excess of the cost of a business combination over the interest in the fair value of identifiable assets, liabilities and contingent liabilities acquired. Cost comprises the fair values of assets given, liabilities assumed and equity instruments issued.

Goodwill is capitalised as an intangible asset with any impairment in carrying value being charged to profit or loss.

# SERVOCA Plc

## Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

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### 1 Accounting policies *(continued)*

#### Goodwill *(continued)*

Where the fair value of identifiable assets, liabilities and contingent liabilities exceeds the fair value of consideration paid, the excess is credited in full to profit or loss.

#### Impairment of non-financial assets

Goodwill is not amortised, but instead subject to annual impairment reviews. Other non-financial assets are subject to impairment tests whenever events or changes in circumstances indicate that their carrying amount may not be recoverable. Where the carrying value of an asset exceeds its recoverable amount (i.e. the higher of value in use and fair value less costs to sell), the asset is written down accordingly. Any impairment losses are recognised in profit or loss immediately. Impairment of goodwill is not subsequently reversed.

Where it is not possible to estimate the recoverable amount of an individual asset, the impairment test is carried out on the asset's cash-generating unit (i.e. the lowest group of assets to which the asset belongs for which there are separately identifiable cash inflows). Goodwill is allocated on initial recognition to each of the group's cash-generating units that are expected to benefit from the synergies of the combination giving rise to the goodwill.

Impairment charges are included in the administrative expenses line in the consolidated statement of comprehensive income.

#### Externally acquired intangible assets

Externally acquired intangible assets are initially recognised at cost and subsequently amortised on a straight-line basis over their useful economic lives. The amortisation expense is included within the administrative expenses line in the consolidated statement of comprehensive income.

Intangible assets are recognised on business combinations if they are separable from the acquired entity and give rise to other contractual/legal rights. The amounts ascribed to such intangibles are arrived at by using appropriate valuation techniques.

The significant intangibles recognised by the Group represent licences and customer relationships and they are valued at historical cost and amortised over their estimated useful lives at the following rates:

Licences	-	20% on a straight line basis or over period of licence
Customer relationships	-	between 4 and 10 years

#### Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation. As well as the purchase price, cost includes directly attributable costs and the estimated present value of any future unavoidable costs of dismantling and removing items. The corresponding liability is recognised within provisions.

Depreciation has been calculated at the following rates:

Fixtures and fittings	-	either 25% on a reducing balance basis or 10%-25% on a straight line basis
Office equipment	-	25% on a reducing balance basis
Motor vehicles	-	25%-33% on a reducing balance basis
Computer equipment	-	25%-33% on a straight line basis
Leasehold improvements	-	over the remaining term of lease

## SERVOCA Plc

### Notes forming part of the consolidated financial statements (*continued*)

For the year ended 30 September 2013

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#### 1 Accounting policies (*continued*)

##### **Inventories**

Inventories are goods held for resale and are valued at the lower of historical cost and net realisable value on a first in first out basis.

##### **Deferred taxation**

Deferred tax assets and liabilities are recognised where the carrying amount of an asset or liability in the statement of financial position differs to its tax base, except for differences arising on:

- the initial recognition of goodwill;
- the initial recognition of an asset or liability in a transaction which is not a business combination and at the time of the transaction affects neither accounting nor taxable profit or loss; and
- investments in subsidiaries and jointly controlled entities where the Group is able to control the timing of the reversal of the difference and it is probable that the difference will not reverse in the foreseeable future.

Recognition of deferred tax assets is restricted to those instances where it is probable that taxable profit will be available against which the difference can be utilised.

The amount of the asset or liability is determined using tax rates that have been enacted or substantively enacted by the reporting date and are expected to apply when the deferred tax assets or liabilities are recovered or settled. Deferred tax balances are not discounted.

Deferred tax assets and liabilities are offset when the Group has a legally enforceable right to offset current tax assets and liabilities and the deferred tax assets and liabilities relate to taxes levied by the same tax authority on either:

- the same taxable Group company; or
- different Group entities which intend either to settle current tax assets and liabilities on a net basis, or to realise the assets and settle the liabilities simultaneously, in each future period in which significant amounts of deferred tax assets or liabilities are expected to be settled or recovered.

##### **Financial instruments**

The Group does not hold or issue derivative financial instruments for trading purposes. Financial instruments are recognised when the Group becomes party to the contractual terms of the instrument. Financial instruments are derecognised either on the expiry of the contractual terms of the instrument or when the cash flows attaching to the instrument have expired.

##### *Financial assets*

The only financial assets held by the Group arise principally through the provision of services to customers. They are initially recognised at fair value and are subsequently carried at amortised cost using the effective interest rate method, less provision for impairment.

The Group's financial assets comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

## **SERVOCA Plc**

### **Notes forming part of the consolidated financial statements *(continued)***

**For the year ended 30 September 2013**

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#### **1 Accounting policies *(continued)***

##### **Financial instruments *(continued)***

###### *Cash and cash equivalents*

Cash and cash equivalents include cash in hand and deposits held at call with banks.

###### *Financial liabilities and equity instruments*

Invoice discounting facilities are initially recognised at fair value net of any transaction costs directly attributable to the issue of the instrument. Interest bearing liabilities are subsequently measured at amortised cost using the effective interest rate method, which ensures that any interest expense is recognised over the period until repayment at a constant rate on the balance and the liability in the statement of financial position.

The Group operates invoice discounting facilities on its trade receivables. Advances of between 80% and 85% of the agreed balances can be drawn down in advance. Interest is payable at a prevailing commercial rate on balances drawn. Invoice discounting facilities are shown within current liabilities in the statement of financial position.

Trade and other short term monetary liabilities are initially recognised at fair value and subsequently carried at amortised cost using the effective interest method.

Equity instruments issued by the Group are recorded at the proceeds received net of direct issue costs.

##### **Share capital**

Financial instruments issued by the Group are treated as equity only to the extent that they do not meet the definition of a financial liability. The Group's ordinary shares are classed as equity instruments.

##### **Dividends**

Equity dividends are recognised when they are paid.

##### **Leased assets**

Where substantially all of the risks and rewards incidental to ownership are retained by the lessor (an "operating lease"), the total rentals payable under the lease are charged to profit or loss on a straight-line basis over the lease term.

The land and buildings elements of property leases are considered separately for the purposes of lease classification.

##### **Pension costs**

The Group operates a number of defined contribution pension schemes. The assets of these schemes are held separately from those of the Group in independently administered funds. The pension cost charge represents contributions payable by the Group to the schemes for the year.

**1 Accounting policies (continued)**

**Provisions**

Provisions are recognised when the Group has a present obligation as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. The expense relating to any provision is presented in profit or loss net of any virtually certain reimbursements due. If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflects the risks specific to the liability. Where discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

**Share-based payments**

Where the Group has awarded equity settled share options to employees, the fair value of the options at the date of the grant is charged to profit or loss over the vesting period. Non-market conditions are taken into account by adjusting the number of equity instruments expected to vest at each reporting date so that, ultimately, the cumulative amount recognised over the vesting period is based on the number of options that eventually vest. Market vesting conditions are factored into the fair value of the options granted. As long as all other vesting conditions are satisfied, a charge is made irrespective of whether the market vesting conditions are satisfied. The cumulative expense is not adjusted for failure to achieve a market vesting condition.

Where the terms and conditions of options are modified before they vest, any increase in the fair value of the options, measured immediately before and after the modification, is also charged to the profit or loss over the remaining vesting period.

National Insurance is payable on gains made by employees on exercise of certain share options granted to them. The eventual liability to National Insurance is dependent on the market price of the shares at the date of exercise, the number of options to be exercised and the prevailing rate of National Insurance at the date of exercise. The Group provides for potential National Insurance liabilities dependent upon the current market value of the shares.



## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 2 Segmental analysis

The Group's primary format for reporting segment information is by business segment, being by type of service supplied. The operating divisions are organised and managed by reporting segment where applicable and by divisions within a reporting segment where necessary. This information is provided to the Board of Directors.

The Outsourcing segment provides services to the Domiciliary Care and Security sectors.

The Recruitment segment provides recruitment services to the Healthcare, Education and Police sectors.

	Outsourcing £'000	Recruitment £'000	Unallocated £'000	Total £'000
<b>For the year ended 30 September 2013:</b>				
<b>Revenue</b>	15,797	27,261	-	<b>43,058</b>
Segment expense	(15,620)	(25,633)	(923)	<b>(42,176)</b>
Amortisation and share based payment expense	(57)	(55)	(25)	<b>(137)</b>
Operating profit/(loss)	120	1,573	(948)	<b>745</b>
Finance costs	(31)	(42)	-	<b>(73)</b>
<b>Profit/(loss) before tax</b>	<b>89</b>	<b>1,531</b>	<b>(948)<sup>1</sup></b>	<b>672</b>
<b>Statement of financial position</b>				
Assets	4,495	10,482	553	<b>15,530</b>
Liabilities	(2,196)	(4,593)	(287)	<b>(7,076)</b>
Net assets	2,299	5,889	266	<b>8,454</b>
<b>Other</b>				
Capital expenditure	274	95	40	<b>409</b>
Depreciation	57	58	49	<b>164</b>
Amortisation	30	22	-	<b>52</b>

<sup>1</sup> The profit for each operating segment does not include holding company director costs, group legal costs, central share based payment charges or a share of central property costs.

The majority of the Group's customers and assets are located in the UK and therefore it does not report by geographical location. There is no inter-segment revenue.

**SERVOCA Plc****Notes forming part of the consolidated financial statements (continued)**

For the year ended 30 September 2013

**2 Segmental analysis (continued)**

	Outsourcing £'000	Recruitment £'000	Unallocated £'000	Total £'000
<b>For the year ended 30 September 2012:</b>				
<b>Revenue</b>	15,950	26,535	-	42,485
Segment expense	(15,624)	(25,205)	(1,383)	(42,212)
Amortisation and share based payment expense	(52)	(67)	(43)	(162)
Operating profit/(loss)	274	1,263	(1,426)	111
Finance costs	(26)	(39)	-	(65)
<b>Profit/(loss) before tax</b>	<b>248</b>	<b>1,224</b>	<b>(1,426)<sup>1</sup></b>	<b>46</b>
<b>Statement of financial position</b>				
Assets	4,408	10,015	582	15,005
Liabilities	(2,439)	(4,327)	(442)	(7,208)
Net assets	1,969	5,688	140	7,797
<b>Other</b>				
Capital expenditure	342	129	43	514
Depreciation	65	39	142	246
Amortisation	21	37	-	58

<sup>1</sup> The profit for each operating segment does not include holding company director costs, group legal costs, central share based payment charges or a share of central property costs.

**3 Employees**

	2013 £'000	2012 £'000
Staff costs, including executive directors, consist of:		
Wages and salaries	<b>6,788</b>	6,983
Social security costs	<b>717</b>	761
Redundancy costs	<b>4</b>	94
Pension contributions	<b>43</b>	40
Share-based payments	<b>85</b>	104
	<b>7,637</b>	7,982
The average monthly number of employees, including directors, during the year was as follows:	<b>Number</b>	Number
Operations	<b>32</b>	34
Sales	<b>124</b>	137
Financial and administration	<b>32</b>	36
	<b>188</b>	207

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 4 Directors' remuneration

Total remuneration was as follows:	2013 £'000	2012 £'000
Salaries and benefits	570	430
Share based payments	7	22
Pension contributions	9	9
	<b>586</b>	461
Salary and benefits of the highest paid director:		
Salaries and benefits	338	218
Share based payments	-	22
Pension contributions	-	-
	<b>338</b>	240

The Group has an agreement with Hawk Consulting Limited for Bob Morton to supply consultancy services to the Group. He is the owner of Hawk Consulting Limited and payments totalling £35,000 (2012: £35,000) were made to Hawk Consulting Limited in the year for services rendered and are included in salaries and benefits in the above table.

During the year, one director had benefits accruing under defined contribution pension schemes (year ended 30 September 2012: one).

Emoluments analysed by director are summarised in the Report of the directors on page 6.

The movement in share options held by the directors during the year was as follows:

	2013 Number '000	2012 Number '000
At the beginning of the year	500	500
Cancelled during the year	(500)	-
Granted during the year	1,261	-
At the end of the year	<b>1,261</b>	500

**SERVOCA Plc****Notes forming part of the consolidated financial statements (continued)****For the year ended 30 September 2013****5 Earnings/(loss) per share**

The calculation of earnings/(loss) per share for the year ended 30 September 2013 is based on a weighted average number of shares in issue during the year of:

	Basic	Dilutive effect of share options and shares to be issued	Diluted
<b>30 September 2013</b>	<b>125,575,954</b>	<b>195,809</b>	<b>125,771,763</b>
30 September 2012	125,575,954	-	125,575,954

Basic earnings/(loss) per share are calculated by dividing the net profit for the year attributable to the equity holders of the parent by the weighted average number of ordinary shares outstanding during the year.

Diluted earnings/(loss) per share are calculated by dividing the net profit attributable to the equity holders of the parent by the weighted average number of ordinary shares outstanding during the year plus the weighted average number of ordinary shares that would be issued on conversion of all dilutive potential ordinary shares into ordinary shares. Share options totalling 2,468,558 that could potentially dilute basic earnings per share in the future have not been included in the calculation of diluted earnings per share because they are antidilutive for the periods presented. See note 18 for details of share options.

Additional disclosure is also given in respect of adjusted earnings/(loss) per share before amortisation of intangible assets and share based payments as the directors believe this gives a more accurate presentation of maintainable earnings.

<b>Year ended 30 September 2013</b>	Basic £'000	Diluted £'000
Profit for the year	572	572
Amortisation and share based payment expense:		
Amortisation of intangible assets	52	52
Share based payment expense	85	85
<b>Profit before amortisation and share based payments</b>	<b>709</b>	<b>709</b>
	Pence	Pence
Earnings per share	0.45	0.45
Amortisation and share based payment expense:		
Amortisation of intangible assets	0.04	0.04
Share based payment expense	0.07	0.07
<b>Adjusted earnings per share before amortisation and share based payments</b>	<b>0.56</b>	<b>0.56</b>

**SERVOCA Plc****Notes forming part of the consolidated financial statements (continued)****For the year ended 30 September 2013****5 Earnings/(loss) per share (continued)**

Year ended 30 September 2012	Basic £'000	Diluted £'000
Loss for the year	(50)	(50)
Amortisation and share based payment expense:		
Amortisation of intangible assets	58	58
Share based payment expense	104	104
<b>Profit before amortisation and share based payment expense</b>	<b>112</b>	<b>112</b>
	Pence	Pence
Loss per share	(0.04)	(0.04)
Amortisation and share based payment expense:		
Amortisation of intangible assets	0.05	0.05
Share based payment expense	0.08	0.08
<b>Adjusted earnings per share before amortisation and share based payment expense</b>	<b>0.09</b>	<b>0.09</b>

**6 Operating profit**

	2013 £'000	2012 £'000
Operating profit is stated after charging or (crediting):		
Depreciation of property, plant and equipment	<b>164</b>	246
Amortisation of intangible assets	<b>52</b>	58
Share based payment expense	<b>85</b>	104
Profit on disposal of property, plant and equipment	<b>(2)</b>	(2)
Operating lease rentals:		
- land and buildings	<b>415</b>	450
- other	<b>187</b>	104
Remuneration to auditors:		
- Audit of the Company's financial statements pursuant to legislation	<b>20</b>	20
- Audit of the subsidiaries' financial statements pursuant to legislation	<b>40</b>	49
- Other taxation compliance services	<b>12</b>	12
- Other advisory services	-	9

**SERVOCA Plc****Notes forming part of the consolidated financial statements (continued)**

For the year ended 30 September 2013

**6 Operating profit (continued)**

<b>Analysis of expenses by nature</b>	<b>2013 £'000</b>	<b>2012 £'000</b>
Direct cost of temporary placements	<b>30,128</b>	29,655
Staff costs	<b>7,637</b>	7,982
Cost of inventory	<b>675</b>	853
Depreciation and amortisation	<b>216</b>	304
Property costs	<b>1,047</b>	1,092
Others	<b>2,683</b>	2,553
	<b>42,386</b>	42,439

**7 Amortisation and share based payments**

	<b>2013 £'000</b>	<b>2012 £'000</b>
Amortisation of intangible assets	<b>52</b>	58
Share based payments	<b>85</b>	104
	<b>137</b>	162

**8 Finance costs**

	<b>2013 £'000</b>	<b>2012 £'000</b>
Invoice discounting facilities	<b>73</b>	65

**9 Taxation****a) The major components of the income tax charge are:**

	<b>2013 £'000</b>	<b>2012 £'000</b>
<b>Current income tax</b>		
UK – current year	-	-
UK – prior years	-	12
	-	12
<b>Deferred tax</b>		
Origination and reversal of temporary differences	<b>177</b>	82
Prior year adjustment	<b>(119)</b>	(30)
Impact of change in tax rates	<b>42</b>	32
	<b>100</b>	84
Income tax charge	<b>100</b>	96

## SERVOCA Plc

### Notes forming part of the consolidated financial statements (continued)

For the year ended 30 September 2013

#### 9 Taxation (continued)

##### b) Reconciliation of the total tax charge

A reconciliation between the tax charge and the product of the accounting profit multiplied by the tax rate for the years ended 30 September 2013 and 2012 is as follows:

	2013 £'000	2012 £'000
Profit before taxation	672	46
Profit before taxation multiplied by the average rate of corporation tax in the UK of 23.5% (2012: 25%)	158	11
Expenses not deductible for tax purposes	9	82
Temporary differences not recognised for tax	20	(5)
Adjustment in respect of earlier years	(119)	(18)
Change in tax rates	32	26
<b>Total tax charge reported in the consolidated statement of comprehensive income</b>	<b>100</b>	<b>96</b>

The Group has approximately £677,000 (2012: £1,390,000) of unrelieved trading losses available for offset against future taxable profits of certain Group companies. The directors believe that the forecasts of future taxable profits are reasonable and attainable and it is therefore appropriate to provide for the deferred tax asset.

##### c) Deferred tax

The deferred tax asset that has been recognised in the statement of financial position is as follows:

	2013 £'000	2012 £'000
As at 1 October 2012	320	404
<b>Decelerated capital allowances:</b>		
Movement in respect of current year	(47)	-
Movement in respect of prior years	147	-
	<b>100</b>	-
<b>Losses:</b>		
Utilisation of current year losses	(149)	(77)
Movement in respect of prior years	(42)	(32)
	<b>(191)</b>	<b>(109)</b>
Attributable to movement in current year losses	19	20
(Write down)/benefit of previously unrecognised asset	(28)	5
	<b>(200)</b>	<b>(84)</b>
<b>As at 30 September 2013</b>	<b>220</b>	<b>320</b>

The recognition of the deferred tax asset in relation to losses and unclaimed capital allowances is considered to be appropriate as the recoverability of this asset is supported by the expected level of future profits in the entities concerned.

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

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#### 9 Taxation *(continued)*

##### d) Unrecognised deferred tax

The Group has the following significant items for which no deferred tax asset has been recognised at the statement of financial position date:

	2013 £'000	2012 £'000
Capital losses for offset against future capital gains	<b>1,876</b>	1,876

##### e) Factors affecting future tax charges

In the budget of March 2013, the Chancellor set out his plan for corporation tax rates. Over a period of time the main rate will be reduced to 20%.

The main rate of corporation tax for the 2015 financial year will be reduced to 20%. As this rate was substantively enacted at the statement of financial position date, the deferred tax asset recognised in respect of tax losses have been measured at the reduced rate.



**SERVOCA Plc**

**Notes forming part of the consolidated financial statements (continued)**

For the year ended 30 September 2013

**10 Intangible assets**

	Goodwill £'000	Licences £'000	Customer relationships £'000	Total £'000
<i>Cost</i>				
<b>Balance at 1 October 2011</b>	14,924	77	294	15,295
Additions	-	270	-	270
Reclassification	(189)	-	-	(189)
<b>Balance at 30 September 2012 and 30 September 2013</b>	<b>14,735</b>	<b>347</b>	<b>294</b>	<b>15,376</b>
<i>Accumulated amortisation and impairment</i>				
<b>Balance at 1 October 2011</b>	<b>8,279</b>	<b>30</b>	<b>218</b>	<b>8,527</b>
Amortisation for the year	-	15	43	58
<b>Balance at 30 September 2012</b>	<b>8,279</b>	<b>45</b>	<b>261</b>	<b>8,585</b>
<b>Balance at 1 October 2012</b>	8,279	45	261	8,585
Amortisation for the year	-	45	7	52
<b>Balance at 30 September 2013</b>	<b>8,279</b>	<b>90</b>	<b>268</b>	<b>8,637</b>
<i>Net book value</i>				
<b>At 1 October 2011</b>	6,645	47	76	6,768
<b>At 30 September 2012</b>	6,456	302	33	6,791
<b>At 30 September 2013</b>	<b>6,456</b>	<b>257</b>	<b>26</b>	<b>6,739</b>

Details of goodwill allocated to cash generating units (CGU) is as follows:

	30 September 2013 £'000
A-Day Consultants Limited (formerly Academics Limited)	5,334
Others	1,122
	<b>6,456</b>

**10 Intangible assets (continued)**

*Goodwill*

In assessing the extent of any impairment to goodwill, value in use calculations are based on cash flow projections from formally approved budgets covering a one year period to September 2014 and estimates for subsequent years. The key assumptions in the value in use calculations are:

- Forecasts are based on pre tax cash flows derived from the approved budget to September 2014. These have been prepared based on management's past experience taking into account future expectations. Management believe that these forecasts are reasonably achievable;
- The revenue growth estimates for future years are extrapolated at 5% (2012: 5%) per annum for the first year and 2% thereafter (2012: 2%). This is based on the Group's estimate of the long term growth rate of the recruitment sector based on management's experience of the sector;
- Gross margin percentage is assumed to remain constant; and
- The pre tax discount rate used is based on the estimated weighted average cost of capital of 11.6% (2012: 11.4%).

These calculations show that the value in use of these CGUs fully supports the carrying value of the goodwill in these financial statements.

*Sensitivity to changes in assumptions*

The value in use of the A-Day Consultants Limited CGU exceeds its carrying amount by £8.6 million (2012: £6.6 million). Sensitivity analysis has been completed on each key assumption in isolation, and this indicates that the value in use of the division will be equal to its carrying amount following a reduction in gross margin of 23.7 percentage points (2012: 7 percentage points), an increase in the discount rate of 20 percentage points (2012: 14 percentage points) or a reduction in revenue growth rates of 25 percentage points (2012: 26 percentage points). These sensitivities in total equate to a reduction in the CGU's gross margin of £2.2 million (2012: £4.7 million) and revenues of £5.5 million (2012: £10 million).

Similar sensitivities have been applied to the other smaller CGUs and the values in use far exceed their carrying values.

**SERVOCA Plc**

**Notes forming part of the consolidated financial statements (continued)**

For the year ended 30 September 2013

**11 Property, plant and equipment**

	Leasehold improvements £'000	Motor vehicles £'000	Fixtures, fittings and office equipment £'000	Computer equipment £'000	Total £'000
<i>Cost</i>					
<b>Balance at 1 October 2011</b>	<b>197</b>	<b>87</b>	<b>250</b>	<b>1,156</b>	<b>1,690</b>
Additions	8	7	27	202	244
Disposals	-	(56)	-	-	(56)
<b>Balance at 30 September 2012</b>	<b>205</b>	<b>38</b>	<b>277</b>	<b>1,358</b>	<b>1,878</b>
<b>Balance at 1 October 2012</b>	<b>205</b>	<b>38</b>	<b>277</b>	<b>1,358</b>	<b>1,878</b>
Additions	2	2	13	392	409
Disposals	-	(21)	-	-	(21)
<b>Balance at 30 September 2013</b>	<b>207</b>	<b>19</b>	<b>290</b>	<b>1,750</b>	<b>2,266</b>
<i>Accumulated depreciation</i>					
<b>Balance at 1 October 2011</b>	<b>127</b>	<b>27</b>	<b>160</b>	<b>983</b>	<b>1,297</b>
Depreciation charge for the year	67	26	29	124	246
Disposals	-	(29)	-	-	(29)
<b>Balance at 30 September 2012</b>	<b>194</b>	<b>24</b>	<b>189</b>	<b>1,107</b>	<b>1,514</b>
<b>Balance at 1 October 2012</b>	<b>194</b>	<b>24</b>	<b>189</b>	<b>1,107</b>	<b>1,514</b>
Depreciation charge for the year	11	5	25	123	164
Disposals	-	(15)	-	-	(15)
<b>Balance at 30 September 2013</b>	<b>205</b>	<b>14</b>	<b>214</b>	<b>1,230</b>	<b>1,663</b>
<i>Net book value</i>					
<b>At 1 October 2011</b>	<b>70</b>	<b>60</b>	<b>90</b>	<b>173</b>	<b>393</b>
<b>At 30 September 2012</b>	<b>11</b>	<b>14</b>	<b>88</b>	<b>251</b>	<b>364</b>
<b>At 30 September 2013</b>	<b>2</b>	<b>5</b>	<b>76</b>	<b>520</b>	<b>603</b>

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 12 Subsidiary undertakings

The following companies were the main subsidiary undertakings at the end of the year and have all been included in the consolidated financial statements.

Name	Country of incorporation and operation	Proportion of voting rights and ordinary share capital held	Nature of business
SN&C Holdings Limited	England and Wales	100%	Holding company
Servoca Nursing & Care Limited*	England and Wales	100%	Staffing and recruitment
Servoca Resourcing Solutions Limited	England and Wales	100%	Staffing and recruitment
Manorbase Limited t/a Firstpoint Healthcare*	England and Wales	100%	Staffing and recruitment
Servoca Secure Solutions Limited	England and Wales	100%	Security manned guarding
A-Day Consultants Limited	England and Wales	100%	Staffing and recruitment
Triple West Medical Limited*	England and Wales	100%	Staffing and recruitment
Pure Medical Healthcare Solutions Ltd*	England and Wales	100%	Staffing and recruitment
Healthcare Staffing Group Limited	England and Wales	100%	Holding company
Firstpoint Homecare Limited*	England and Wales	100%	Staffing and recruitment

\*Undertaking held indirectly by Parent Company.

#### 13 Trade and other receivables

	30 September 2013 £'000	30 September 2012 £'000
Due in less than one year:		
Trade receivables	5,769	5,635
Less: Provision for impairment of trade receivables	(276)	(227)
Trade receivables net	5,493	5,408
Other receivables	56	88
Prepayments and accrued income	2,149	1,769
	<b>7,698</b>	<b>7,265</b>

**SERVOCA Plc**

**Notes forming part of the consolidated financial statements (continued)**

**For the year ended 30 September 2013**

**13 Trade and other receivables (continued)**

	<b>30 September 2013 £'000</b>	30 September 2012 £'000
Total financial assets other than cash and cash equivalents classified as loans and receivables	<b>5,549</b>	5,496
Cash and cash equivalents	<b>177</b>	223
<b>Total financial assets classified as loans and receivables</b>	<b>5,726</b>	5,719

The fair values of financial assets classified as loan and receivables approximate to their carrying value. Trade receivables are non-interest bearing and are generally on 14-60 day terms. An impairment charge on financial assets of £122,000 has been made in the year. At 30 September 2013, trade receivables of £276,000 (30 September 2012: £227,000) were impaired and fully provided for.

At 30 September 2013 the analysis of trade receivables is:

	<b>Total £'000</b>	<b>Neither past due nor impaired £'000</b>	<b>31-60 days £'000</b>	<b>Past due or impaired</b>		<b>120+ days £'000</b>
				<b>60-90 days £'000</b>	<b>90-120 days £'000</b>	
Trade receivables	5,769	3,407	1,597	466	159	140
Provision	(276)	-	-	-	(136)	(140)
	<b>5,493</b>	<b>3,407</b>	<b>1,597</b>	<b>466</b>	<b>23</b>	<b>-</b>

At 30 September 2012 the analysis of trade receivables was:

	<b>Total £'000</b>	<b>Neither past due nor impaired £'000</b>	<b>31-60 days £'000</b>	<b>Past due or impaired</b>		<b>120+ days £'000</b>
				<b>60-90 days £'000</b>	<b>90-120 days £'000</b>	
Trade receivables	5,635	3,359	1,462	385	169	260
Provision	(227)	-	-	-	-	(227)
	<b>5,408</b>	<b>3,359</b>	<b>1,462</b>	<b>385</b>	<b>169</b>	<b>33</b>

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 13 Trade and other receivables *(continued)*

Movements on the Group provision for impairment of trade receivables are as follows:

	30 September 2013 £'000	30 September 2012 £'000
At beginning of the year	227	582
Provided/(released) during the year	49	(355)
At end of the year	276	227

The movement on the provision during the year has been included in administrative expenses in the statement of comprehensive income.

Trade receivables are reviewed on a regular basis by reference to credit ratings and historical information where available. On the basis of the assumptions arising from the work carried out on the trade receivables, specific doubtful debts are provided against.

#### 14 Trade and other payables

	30 September 2013 £'000	30 September 2012 £'000
Trade payables	896	864
Other taxation and social security	847	858
Other payables	576	347
Accruals and deferred income	1,500	1,616
	3,819	3,685

The fair values of trade payables and other payables, which are carried at amortised cost, approximate to their carrying values.

#### 15 Other financial liabilities and provisions - current

	30 September 2013 £'000	30 September 2012 £'000
Invoice discounting facility	3,244	3,496
Provisions (see note 16)	13	27
	3,257	3,523

Invoice discounting facilities of £3,244,000 (2012: £3,496,000) are secured by a charge over the borrowing company's book debts. Interest during the year is payable on these facilities at commercial rates.

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 16 Provisions

	Legal claims £'000	Business restructuring £'000	Vacant property costs £'000	National Insurance on share options £'000	Total £'000
At 1 October 2011	40	11	35	13	99
Release of over-provisions in prior periods	(40)	(11)	(21)	-	(72)
<b>At 1 October 2012</b>	-	-	<b>14</b>	<b>13</b>	<b>27</b>
Release of over-provisions in prior periods	-	-	(14)	-	(14)
<b>At 30 September 2013</b>	-	-	-	<b>13</b>	<b>13</b>

#### *Legal claims*

The legal claims provisions were in relation to specific employment legislation which the Group, based on legal advice at the time, was advised to make provision for. The directors now consider that these provisions are no longer required.

#### *Business restructuring*

As part of the Group's 2010 restructuring programme, the Board terminated all loss making businesses which included the revision of the management structure, streamlining the operational management, simplifying the corporate structure and continuing the rationalisation of the front and back office systems and a reduction of operational and administrative staff and overheads.

#### *Vacant property costs*

Part of the restructuring necessitated vacating certain of the Group's leasehold premises for which provisions were made for the expected costs to the expiry of the leases.

#### *National Insurance on share options*

National Insurance is payable on gains made by employees on exercise of certain share options granted to them. The eventual liability to National Insurance is dependent on:

- The market price of the company's shares at the exercise date;
- The number of options available; and
- The prevailing rate of National Insurance at the date of the exercise.

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

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#### 17 Financial instruments

The Group is exposed through its operations to the following financial risks:

- Credit risk
- Fair value or cash flow interest rate risk
- Liquidity risk

The Group does not trade in financial instruments or carry out derivative transactions. There is no foreign currency exposure.

In common with other businesses, the Group is exposed to risks that arise from its use of financial instruments. This note describes the Group's objectives, policies and processes for managing those risks and the methods used to measure them.

Further information on borrowings and financial instruments is contained in notes 13 to 17 to the financial statements.

There have been no substantive changes in the Group's exposure to financial instrument risks, its objectives, policies and processes for managing those risks or the methods used to measure them from previous periods unless otherwise stated in these notes.

#### Principal financial instruments

The principal financial instruments used by the Group, from which financial instrument risk arises, are as follows:

- Trade and other receivables
- Cash at bank
- Invoice discounting facilities
- Trade and other payables

#### General objectives, policies and processes

The Board has overall responsibility for the determination of the Group's risk management objectives and policies and, whilst retaining ultimate responsibility for them, it has delegated the authority for designing and operating processes that ensure implementation of the objectives and policies to the Group's finance function.

The Group's exposure to risk and the policies in respect of risk have not changed during the year. The Company is listed on AIM and the Group's working capital is financed largely by invoice discounting facilities within each subsidiary.

The overall objective of the Board is to set policies that seek to reduce risk as far as possible without unduly affecting the Group's competitiveness and flexibility. Further details regarding these policies are set out below:

#### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Group is mainly exposed to credit risk from credit sales. It is Group policy to assess the credit risk of new customers by reviewing their creditworthiness through use of a credit checking agency. Such credit ratings are taken into account when setting credit limits for new accounts.

At the reporting date there were no significant concentrations of credit risk.



## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 17 Financial instruments *(continued)*

##### Credit risk *(continued)*

The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the statement of financial position.

The Group does not enter into derivatives to manage credit risk. A large majority of the customer base is within the public sector and there is not thought to be a high level of credit risk.

Quantitative disclosures of the credit risk exposure in relation to trade and other receivables, which are neither past due nor impaired, are disclosed in note 13.

##### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The main interest rate risk affecting the Group relates to changes in the bank's base rate as the majority of borrowings are at floating rates. Quantitative disclosures of the sensitivity to changes in interest rates are shown below.

The Group's only significant borrowings are at floating rates. The rates are monitored along with the Group's exposure and appropriate measures are taken to ensure that a balanced mix is maintained. It is the Group's objective to fund the working capital requirements by means of invoice discounting facilities.

The invoice discounting facilities are the Group's only variable rate borrowings that expose the Group to cash flow interest rate risk. These facilities are managed centrally. Local operations are not permitted to borrow long-term from external sources. The Board considers that this policy best mitigates its exposure to interest rate risk.

The interest rate exposure of the Group's borrowings is shown below:

	Fixed rate borrowings £'000	Floating rate borrowings £'000	Total £'000
<b>At 30 September 2013</b>			
Invoice discounting facility	-	3,244	3,244
<b>At 30 September 2012</b>			
Invoice discounting facility	-	3,496	3,496

The floating rate borrowings bear interest at a commercial rate above the bank's base rate.

All of the Group's borrowings are in sterling.

At 30 September 2013, if interest rates on the above floating rate borrowings had been 3% (2012: 3%) higher or lower with all other variables held constant, profit after tax for the period would have been £152,000 (2012: £134,000) lower or higher. There would be the same effect on equity.

The directors consider that 3% (2012: 3%) is the maximum likely change to Sterling interest rates over the next year, being the period up to the next point at which the Group expects to make these disclosures.

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 17 Financial instruments *(continued)*

##### Liquidity risk

Liquidity risk arises from the Group's management of working capital and the finance charges on its debt instruments. It is the risk that the Group will encounter difficulties in meeting obligations associated with financial liabilities.

The Group's objective is to maintain a balance between continuity of funding and flexibility through the use of invoice discounting and share capital. Short-term flexibility is achieved by the use of bank invoice discounting facilities.

The Group's policy is to ensure that it will always have sufficient resources to allow it to meet its liabilities as they become due. To achieve this, it seeks to maintain cash balances and availability on its invoice discounting facilities to meet expected requirements for a period of at least 45 days.

The liquidity risk of each Group entity is managed centrally. Budgets are set locally but agreed by the Board in advance, to enable the Group's cash requirements to be anticipated.

A maturity analysis of the financial liabilities classified as financial liabilities measured at amortised cost is as follows:

	Less than 1 year £'000	Between 1 and 2 years £'000	Between 2 and 5 years £'000
Trade, other payables and provisions	2,984	-	-
Invoice discounting facilities	3,244	-	-
<b>At 30 September 2013</b>	<b>6,228</b>	-	-

  

	Less than 1 Year £'000	Between 1 and 2 years £'000	Between 2 and 5 years £'000
Trade, other payables and provisions	2,854	-	-
Invoice discounting facilities	3,496	-	-
<b>At 30 September 2012</b>	<b>6,350</b>	-	-

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 17 Financial instruments *(continued)*

##### *Undrawn facilities*

As at the reporting date the Group has the following undrawn committed borrowing facilities available to it:

	<b>30 September 2013 £'000</b>	30 September 2012 £'000
Expiring within one year	<b>992</b>	476

##### **Capital management policy**

Servoca Plc defines its capital as its share capital, share premium account, other reserves and retained earnings. The Group's objectives when maintaining capital are to safeguard the Group's ability to continue as a going concern, so that it can provide returns to shareholders.

The Group manages the capital structure and makes adjustments to it in light of changes in economic conditions and the risk characteristics of the underlying assets. In order to maintain or adjust capital, the Group may issue new shares, consolidate shares, cancel shares or sell assets to reduce debt. The directors consider the management of debt to be an important element in controlling the capital structure of the Group.

Movements in capital during the year are disclosed in note 18 and the Consolidated Statement of Changes in Equity.

#### 18 Called up share capital

	<b>30 September 2013 Number '000</b>	<b>30 September 2013 £'000</b>	30 September 2012 Number '000	30 September 2012 £'000
<b>Allotted, issued and fully paid:</b>				
Ordinary shares of 1p each	<b>125,575</b>	<b>1,256</b>	125,575	1,256

There are no movements in share capital in the current or prior year.

On 16 October 2013, the Company brought back 63,656 ordinary shares of £1 each in the Company at an average price of 3.5p per share. These shares have been held in treasury.

**SERVOCA Plc****Notes forming part of the consolidated financial statements (continued)**

For the year ended 30 September 2013

**18 Called up share capital (continued)****Share options**

At 30 September 2013 employee share options were outstanding as follows:

Number of employees	Exercise price	Date of issue	Date first exercisable	Date of expiry	Number of share options
8	40.0p	01/12/07	01/12/10	30/11/17	115,000
1	31.5p	31/03/08	31/03/11	30/03/18	50,000
1	10.0p	31/03/08	31/03/11	30/03/18	116,279
3	25.0p	19/07/08	19/07/11	18/07/18	925,000
1	12.5p	07/07/09	31/03/11	20/07/19	116,279
4	5.0p	12/10/11	See below	12/10/21	646,000
1	2.38p	25/03/13	See below	25/03/23	1,260,500
					<b>3,229,058</b>

The options issued on 12 October 2011 and 25 March 2013 can be exercised only on a change of control of the Company.

At 30 September 2012 employee share options were outstanding as follows:

Number of employees	Exercise price	Date of issue	Date first exercisable	Date of expiry	Number of share options
9	40.0p	01/12/07	01/12/10	30/11/17	140,000
1	31.5p	31/03/08	31/03/11	30/03/18	50,000
1	10.0p	31/03/08	31/03/11	30/03/18	116,279
4	25.0p	19/07/08	19/07/11	18/07/18	1,425,000
1	12.5p	07/07/09	31/03/11	20/07/19	116,279
4	5.0p	12/10/11	See below	12/10/21	646,000
					<b>2,493,558</b>

In accordance with IFRS 2 "Share-Based Payment", employee share options are required to be measured at fair value at the date of grant and the resulting charge expensed through profit or loss over the vesting period.

The movements in the total number of share options is as follows:

	2013 Number	2012 Number
Outstanding at beginning of year	<b>2,493,558</b>	2,563,972
Issued in year	<b>1,260,500</b>	868,500
Lapsed	<b>(525,000)</b>	(938,914)
Outstanding at end of year	<b>3,229,058</b>	2,493,558
Exercisable at end of year	<b>1,322,558</b>	1,847,558

The weighted average exercise price of the share options outstanding at the year end is 11.8p (2012: 31.2p) and the weighted average contractual life of the options outstanding at the end of the year is 5.7 years (2012: 5.6 years).

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

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#### 18 Called up share capital *(continued)*

##### Share options *(continued)*

*Details of parent company share option schemes.*

On 25 March 2013, the Company granted 1,260,500 share options for the benefit of Glenn Swaby, under the Servoca Company Share Option Plan. The exercise price of these options is 2.38p. The options remained unexercised and had not vested as at 30 September 2013. On the issue of these options, he renounced all rights held by him in respect of options granted to him in July 2008 under the Servoca Plc 2007 EMI Share Option Plan. The remainder of the options lapsed as a result of an employee leaving the Group.

The options fall into 6 groups for valuation with exercise prices varying between 2.38p and 40p each:

##### Group 1 – 1,200,000 options granted 1 December 2007

The fair value of the options was 17p per option at the date of grant. The value of these options was determined using the binomial option-pricing model with assumptions of the risk free rate of 4.66%, the average term of 5 years, share price at time of granting of 45p and volatility of 26.72%.

##### Group 2 – 150,000 options granted 31 March 2008

Management estimated the fair value of the options to be 10p per option at the date of grant. The value of these options was determined using the binomial option-pricing model with assumptions of the risk free rate of 4.43%, the average term of 5 years, share price at time of granting of 31.5p and volatility of 28.79%.

##### Group 3 – 348,837 options granted 31 March 2008

The fair value of the options was 23p per option at the date of grant. The value of these options was determined using the binomial option-pricing model with assumptions of the risk free rate of 4.43%, the average term of 5 years, share price at time of granting of 31.5p and volatility of 28.79%.

##### Group 4 – 1,675,000 options granted 19 July 2008

The fair value of the options was 9p per option at the date of grant. The value of these options was determined using the binomial option-pricing model with assumptions of the risk free rate of 5.03%, the average term of 5 years, share price at time of granting of 25p and volatility of 29.44%.

##### Group 5 – 348,837 options granted 13 July 2009

The fair value of the options was 4p per option at the date of grant. The value of these options was determined using the binomial option-pricing model with assumptions of the risk free rate of 4.09%, the average term of 5 years, share price at time of granting of 13p and volatility of 30.1%.

##### Group 6 – 868,500 options granted 12 October 2011 and 1,260,500 options granted 25 March 2013

The fair value of the options was 2p per option at the date of grant. The value of these options was determined by managements' best estimates with reference to expected leavers and share price at the year end. They can only be exercised on change in control of the Company but must be exercised no later than ten years after the date of the grant. The share price at the time of grant was 5p for those granted in October 2011 and 2.38p for those granted in March 2013.

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 18 Called up share capital *(continued)*

The assumptions in respect of the options granted in groups 1 to 5 are based on:

Volatility	Determined by calculating the historical volatility of the Company's share price over the appropriate previous period.
Average term	Based on the average contractual life adjusted for management's best estimate, for the effects of non-transferability, exercise restrictions, and behavioural considerations.
Risk-free rate of return	Yield of a UK government gilt over the expected life at the date of grant.
Forfeit rate	An estimate of the proportion of options that will be forfeited due to employees leaving the company before the vesting date of the options.

*Details of other share options and long term incentive schemes.*

In October 2011, the Servoca Management Incentive Plan was put into operation by the purchase of B and C ordinary shares in certain of the subsidiary group companies by key employees. Following a set period of time and under specific circumstances, these B and C ordinary shares in the subsidiary companies can be exchanged for a deferred right to acquire shares in Servoca Plc at values set out in the Plan Rules.

An Employee Benefit Trust had been set up in 2010 for the benefit of Andrew Church as the specified beneficiary. During the year, Mr Church exercised his right under the Trust to request the transfer of the entire assets of the appointed fund to him solely. The Trustees acceded to this request and, following this transfer, the Trust was closed.

The treatment of the share based payment transactions during the year is as follows:

	<b>30 September 2013 £'000</b>	30 September 2012 £'000
Expense arising from share based payment transactions:		
– share option schemes	<b>85</b>	82
– employee benefit trust	-	22
<b>Recognised through retained earnings</b>	<b>85</b>	104

#### 19 Reserves

The share premium account consists of the amount subscribed for share capital in excess of nominal value after deducting costs directly incurred in issuing the shares. In April 2011, the Company obtained a court order permitting the cancellation of the amount standing on the share premium account as at 1 March 2011.

The merger reserve is a non-distributable capital reserve which arose on the acquisition of subsidiary undertakings.

The reverse acquisition reserve is a non-distributable capital reserve arising on consolidation as a result of the reverse acquisition of Dream Group Limited in 2007.

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 20 Operating leases

Many of the Group's smaller premises are under short term licences but the majority of the larger premises are leased. The terms of the property leases vary but tend to be tenant repairing with rent reviews every 2 to 5 years and include break clauses. The Group has a number of vehicles under contract hire.

The future minimum lease payments are due as follows:

	30 September 2013 Land and buildings £'000	30 September 2013 Other £'000	30 September 2012 Land and buildings £'000	30 September 2012 Other £'000
Not later than one year	320	169	175	131
Later than one year but not later than five years	242	128	170	253
	<b>562</b>	<b>297</b>	345	384

#### 21 Notes to the consolidated statement of cash flows

##### a) Cash and cash equivalents

	30 September 2013 £'000	30 September 2012 £'000
Cash available on demand	177	223
Invoice discounting facilities	<b>(3,244)</b>	(3,496)
	<b>(3,067)</b>	(3,273)
Cash and cash equivalents at beginning of year	<b>(3,273)</b>	(2,779)
Net cash increase/(decrease) in cash and cash equivalents	<b>206</b>	(494)

##### b) Analysis of net debt

	As at 1 October 2012 £'000	Cash flow £'000	Non cash movement £'000	As at 30 September 2013 £'000
2013				
Cash and cash equivalents	(3,273)	206	-	<b>(3,067)</b>
Finance lease obligations	-	-	-	-
	<b>(3,273)</b>	206	-	<b>(3,067)</b>

## SERVOCA Plc

### Notes forming part of the consolidated financial statements *(continued)*

For the year ended 30 September 2013

#### 21 Notes to the consolidated statement of cash flows *(continued)*

##### b) Analysis of net debt *(continued)*

	As at 1 October 2011 £'000	Cash flow £'000	Non cash movement £'000	As at 30 September 2012 £'000
<b>2012</b>				
Cash and cash equivalents	(2,779)	(494)	-	(3,273)
Finance lease obligations	(1)	1	-	-
	(2,780)	(493)	-	(3,273)

#### 22 Pensions

The Group operates defined contribution independently administered pension schemes on behalf of certain employees. The schemes have been established for a number of years.

The assets of the schemes are held separately from those of the Group in independently administered funds. The pension costs charge in note 3 represents the contributions payable by the Group to the schemes for the year. There were no outstanding or prepaid contributions at either the beginning or end of the year.

#### 23 Related party transactions

Key management personnel are defined as being Directors of Servoca Plc. Information on their remuneration is set out in note 4.

Further information on the Group is available on the Company's web site: [www.servoca.com](http://www.servoca.com).



**SERVOCA Plc**  
**Parent Company balance sheet**  
**At 30 September 2013**

**Company registration number: 02641313**

	Note	30 September 2013 £'000	Restated 30 September 2012 £'000
<b>Fixed assets</b>			
Tangible assets	2	92	101
Investments	3	10,315	10,331
Deferred tax asset		75	170
		<b>10,482</b>	10,602
<b>Current assets</b>			
Debtors - due after more than one year	4	5,076	3,389
- due in less than one year	4	613	557
Cash at bank and in hand		66	42
		<b>5,755</b>	3,988
<b>Creditors: amounts falling due within one year</b>	5	<b>(656)</b>	(871)
<b>Net current assets</b>		<b>5,099</b>	3,117
<b>Total assets less current liabilities</b>		<b>15,581</b>	13,719
<b>Creditors: amounts falling due after more than one year</b>	6	<b>(6,760)</b>	(5,381)
<b>Provisions for liabilities</b>	7	<b>(13)</b>	(27)
<b>Net assets</b>		<b>8,808</b>	8,311
<b>Capital and reserves</b>			
Called up share capital	8	1,256	1,256
Share premium account	9	203	203
Profit and loss account	9	7,349	6,852
<b>Shareholders' funds</b>	10	<b>8,808</b>	8,311

The financial statements were approved by the Board and authorised for issue on 28 January 2014 and signed on its behalf by:

**Andrew Church**  
Chief Executive Officer

**Glenn Swaby**  
Chief Financial Officer

The notes on pages 48 to 54 form part of these financial statements.

# SERVOCA Plc

## Notes forming part of the parent company's financial statements

For the year ended 30 September 2013

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### 1 Accounting policies

The following principal accounting policies have been applied:

#### Basis of preparation

These financial statements have been prepared under the historical cost convention and in accordance with United Kingdom Generally Accepted Accounting Practice and comply with the Companies Act 2006. No profit and loss account is presented by the Company as permitted by section 408 of the Companies Act.

#### Investments

Shares in subsidiary undertakings are stated at cost less provision for any impairment in value. Investments are tested for impairment in periods where events or circumstances indicate that the carrying values may not be recoverable.

#### Fixed assets and depreciation

Fixed assets are stated at historical cost less accumulated depreciation. Depreciation has been calculated to reduce the carrying value of each asset to its expected recoverable amount over its expected useful economic life at the following rates:

Fixtures and fittings	- either 25% on a reducing balance basis or 10%-25% on cost
Office equipment	- 25% on a reducing balance basis
Computer equipment	- 25%-33% on a straight line basis
Leasehold improvements	- over the remaining term of lease

#### Deferred taxation

Deferred taxation balances are recognised in respect of all timing differences that have originated but not reversed by the balance sheet date except that deferred tax assets are only recognised to the extent that it is considered more likely than not that these are recoverable. Deferred taxation balances are not discounted.

#### Financial instruments

Non-derivative financial instruments are recognised initially and subsequently at cost or amortised cost.

The Parent Company does not hold or issue derivative financial instruments for trading purposes.

#### Financial liability and equity

Financial liabilities and equity are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form.

#### Dividends

Equity dividends are recognised when they are paid.

**1 Accounting policies *(continued)***

**Leased assets**

*Operating leases*

All other leases are treated as operating leases. Their annual rentals are charged to the profit and loss account on a straight line basis over the term of the lease.

**Pension costs**

The Parent Company operates defined contribution pension schemes. There is a self-administered scheme for one executive director and a Group Personal Pension Plan for staff. The assets of these schemes are held separately from those of the Parent Company in independently administered funds. The pension cost charge represents contributions payable by the Parent Company to the schemes for the year.

**Share-based payments**

Where share options are awarded to employees, the fair value of the options at the date of the grant is charged to the profit and loss account over the vesting period. Non-market conditions are taken into account by adjusting the number of equity instruments expected to vest at each balance sheet date so that, ultimately, the cumulative amount recognised over the vesting period is based on the number of options that eventually vest. Market vesting conditions are factored into the fair value of the options granted. As long as all other vesting conditions are satisfied, a charge is made irrespective of whether the market vesting conditions are satisfied. The cumulative expense is not adjusted for failure to achieve a market vesting condition.

Where the terms and conditions of options are modified before they vest, the increase in the fair value of the options, measured immediately before and after the modification, is also charged to the profit and loss account over the remaining vesting period.

National Insurance is payable on gains made by employees on exercise of certain share options granted to them. The eventual liability to National Insurance is dependent on the market price of the shares at the date of exercise, the number of options to be exercised and the prevailing rate of National Insurance at the date of exercise. The Parent Company provides for potential National Insurance dependant on the current market value of the shares.

**SERVOCA Plc****Notes forming part of the parent company's financial statements (continued)**

For the year ended 30 September 2013

**2 Tangible fixed assets**

	Leasehold improvements £'000	Fixtures, fittings and office equipment £'000	Computer equipment £'000	Total £'000
<b>Cost</b>				
At 1 October 2012	214	61	674	949
Additions	3	-	37	40
<b>At 30 September 2013</b>	<b>217</b>	<b>61</b>	<b>711</b>	<b>989</b>
<b>Depreciation</b>				
At 1 October 2012	208	43	597	848
Charge for the year	6	8	35	49
<b>At 30 September 2013</b>	<b>214</b>	<b>51</b>	<b>632</b>	<b>897</b>
<b>Net book value</b>				
<b>At 30 September 2013</b>	<b>3</b>	<b>10</b>	<b>79</b>	<b>92</b>
At 30 September 2012	6	18	77	101

**3 Investments**

	Subsidiary undertakings £'000
<b>Cost</b>	
<b>At 1 October 2012 and 30 September 2013</b>	<b>13,224</b>
<b>Provisions</b>	
At 1 October 2012	2,893
Provisions in year	16
<b>At 30 September 2013</b>	<b>2,909</b>
<b>Net book value</b>	
<b>At 30 September 2013</b>	<b>10,315</b>
At 30 September 2012	10,331

## SERVOCA Plc

### Notes forming part of the parent company's financial statements *(continued)*

For the year ended 30 September 2013

#### 3 Investments *(continued)*

An analysis of net book value by subsidiary company is as follows:

	30 September 2013 £'000	30 September 2012 £'000
SN&C Holdings Limited	350	350
Servoca Resourcing Solutions Limited	2,180	2,180
A-Day Consultants Limited	7,277	7,277
Triple West Medical Limited	492	492
Pure Medical Healthcare Solutions Limited	16	32
	<b>10,315</b>	<b>10,331</b>

A list of the main subsidiary companies is disclosed in note 12 to the group financial statements. Those subsidiaries in note 12 to the group financial statements and not listed above are either held indirectly or have no cost of investment.

#### 4 Debtors

	30 September 2013 £'000	Restated 30 September 2012 £'000
Amounts due within one year:		
Other tax and social security	294	289
Other debtors	2	4
Prepayments and accrued income	317	264
	<b>613</b>	<b>557</b>
Amounts due in more than one year:		
Due from group companies	5,076	3,389
	<b>5,689</b>	<b>3,946</b>

The restatement of the 2012 figures is to reclassify amounts due to and from group companies which had been incorrectly offset.

The Company has a recognised deferred tax asset of £75,000 (2012: £170,000) in respect of unclaimed capital allowances and losses carried forward and an unrecognised deferred tax asset of £289,000 (2012: £333,000) in respect of capital losses for offset against future capital gains. The asset in respect of capital losses has not been recognised as there is currently not sufficient evidence about available gains in the future.

**SERVOCA Plc**

**Notes forming part of the parent company's financial statements (continued)**

For the year ended 30 September 2013

**5 Creditors: amounts falling due within one year**

	<b>30 September 2013 £'000</b>	30 September 2012 £'000
Trade creditors	<b>346</b>	344
Other taxation and social security	<b>81</b>	86
Other creditors	<b>1</b>	1
Accruals and deferred income	<b>228</b>	440
	<b>656</b>	871

**6 Creditors: amounts falling due after more than one year**

	<b>30 September 2013 £'000</b>	Restated 30 September 2012 £'000
Amounts due to group companies	<b>6,760</b>	5,381

**7 Provisions for liabilities and charges**

	<b>Vacant property costs £'000</b>	<b>National Insurance on share options £'000</b>	<b>Total £'000</b>
At 1 October 2012	14	13	27
Utilised in the year	(14)	-	(14)
<b>At 30 September 2013</b>	<b>-</b>	<b>13</b>	<b>13</b>
Due within one year or less	-	13	13

**8 Called up share capital**

	<b>30 September 2013 Number '000</b>	<b>30 September 2013 £'000</b>	<b>30 September 2012 Number '000</b>	<b>30 September 2012 £'000</b>
<b>Allotted, issued and fully paid:</b>				
Ordinary shares of 1p each	<b>125,575</b>	<b>1,256</b>	125,575	1,256

# SERVOCA Plc

## Notes forming part of the parent company's financial statements *(continued)*

For the year ended 30 September 2013

### 8 Called up share capital *(continued)*

#### Share options

Details of the Company's share option schemes and long term incentive plans are provided in note 19 in the notes forming part of the consolidated financial statements.

The treatment of the share based payment transactions during the year is as follows:

	30 September 2013 £'000	30 September 2012 £'000
Expense arising from share based payment transactions		
– share option schemes	85	82
– employee benefit trust		22
	-	
<b>Expense recognised in profit or loss</b>	<b>85</b>	<b>104</b>
Settled in year	-	-
<b>Recognised in retained earnings</b>	<b>85</b>	<b>104</b>

### 9 Share premium account and other reserves

	Share premium £'000	Profit and loss account £'000
At 1 October 2012	203	6,852
Profit for the year	-	412
Share based payment expense	-	85
<b>At 30 September 2013</b>	<b>203</b>	<b>7,349</b>

### 10 Reconciliation of movements in shareholders' funds

	30 September 2013 £'000	30 September 2012 £'000
Profit/(loss) for the year	412	(1,426)
Share based payment expense	85	104
Net movement in shareholders' funds	497	(1,322)
Opening shareholders' funds	8,311	9,633
<b>Closing shareholders' funds</b>	<b>8,808</b>	<b>8,311</b>

## SERVOCA Plc

### Notes forming part of the parent company's financial statements *(continued)*

For the year ended 30 September 2013

#### 11 Annual commitments under operating leases

	30 September 2013 Land and buildings £'000	30 September 2013 Other £'000	30 September 2012 Land and buildings £'000	30 September 2012 Other £'000
Operating leases which expire:				
In less than one year	-	-	13	-
In more than one year but less than two years	163	18	-	-
In more than two years but less than five years	-	-	-	17
	<b>163</b>	<b>18</b>	13	17

#### 12 Parent company results

The Parent Company's own result for the year was a profit after taxation of £412,000 (2012: loss after taxation of £1,426,000).

#### 13 Pensions

The Parent Company operates defined contribution independently administered pension schemes on behalf of certain employees. The schemes have been established for a number of years.

The assets of all schemes are held separately from those of the Parent Company in independently administered funds. There were no outstanding or prepaid contributions at either the beginning or end of the year.

#### 14 Related party transactions

The Company has taken advantage of exemptions under FRS 8.3(c) for non disclosure of transactions with wholly owned subsidiaries.

#### 15 Directors' remuneration

Details of the remuneration of the Parent Company's directors are provided in the Report of the Directors on pages 5 to 9.